

## Price Guide | VAT Exclusive



### LETTER PLANS

(All include 30 days free storage)

(All Include 30 days free storage)					
Plan Name	Letters Received (per item)	Page Scans (per item)	Billed Monthly (flexible payments)	Billed Annually (save 16%)	
Pay-As-You-Go (PAYG)	£1.00	£1.00	£0.00	£0.00	
Letter 5	Unlimited envelope scans	5 scans Included monthly (£1.00 per item after)	£5.00	£60.00 £50.00	
Letter 10	Unlimited envelope scans	10 scans Included monthly (£0.75 per item after)	£7.50	£90.00 £75.00	
Letter 25	Unlimited envelope scans	25 scans Included monthly (£0.40 per item after)	£10.00	£120.00 £100.00	
Letter 50	Unlimited envelope scans	50 scans Included monthly (£0.35 per item after)	£17.50	<del>£210.00</del> £175.00	
Letter 100	Unlimited envelope scans	100 scans Included monthly (£0.30 per item after)	£30.00	£360.00 £300.00	
Letter 250	Unlimited envelope scans	250 scans Included monthly (£0.29 per item after)	£72.50	£870.00 £725.00	
Letter 500	Unlimited envelope scans	500 scans Included monthly (£0.28 per item after)	£140.00	£1,680.00 £1,400.00	
Letter 1000	Unlimited envelope scans	1000 scans Included monthly (£0.25 per item after)	£260.00	£3,120.00 £2,600.00	
Letter 2500	Unlimited envelope scans	2500 scans Included monthly (£0.23 per item after)	£675.00	£8,100.00 £6,750.00	
Letter 5000	Unlimited envelope scans	5000 scans Included monthly (£0.20 per item after)	£1,000.00	£12,000.00 £10,000.00	

Looking for higher volume letter plans? Contact us for a quote.

All letter plans include Pay-As-You-Go Parcels: Parcels received - £5.00 per item



## PARCEL PLANS

(All include 30 days free storage and FREE courier point address for shipments and returns)

Plan Name	Parcel Received (per item)	Billed Monthly (flexible payments)	Billed Annually (save 16%)
Pay-As-You-Go (PAYG)	£6.00	FREE	FREE
Parcel 5	5 parcels Included monthly (£4.00 per item after)	£20.00	£240.00 £200.00
Parcel 10	10 parcels Included monthly (£3.50 per item after)	£35.00	£420.00 £350.00
Parcel 25	25 parcels Included monthly (£2.80 per item after)	£70.00	£840.00 £700.00
Parcel 50	50 parcels Included monthly (£2.00 per item after)	£100.00	£1440.00 £1,000.00



For Fulfilment, Dropshipping & Returns - Contact us for a quote.

All parcel plans include Pay-As-You-Go Letters: Letters received - £1.00 per item | Page scans - £1.00 per item



# PO BOX & STREET ADDRESSES (All our letter plans need an address from the options below)

Free Addresses		PO Box Addresses		
Royal Mail Redirection (to receive redirected mail)	Return/ Parcel Address (to receive redirected mail)	Dorset	London	
FREE FREE		FREE	Billed Monthly £5.00	Billed Annually £60.00 £50.00

#### Street Addresses

Address Type	Billed Monthly	Billed Annually (save 16%)	Address Type	Billed Monthly	Billed Annually (save 16%)
Dorset Poole, BH16	£10.00	£120.00 £100.00	Edinburgh New Town, EH2	£27.50	£330.00 £275.00
London North Palmers Green, N13	£15.00	£180.00 £150.00	Liverpool Jamaica Street, L1	£27.50	£330.00 £275.00
London Central Old Gloucester St, WC1	£17.50	£175.00	Birmingham Regent Place, B1	£32.50	£390.00 £325.00
London South Wimbledon, SW19	£20.00	£240.00 £200.00	Bristol Henleaze, BS9	£32.50	£390.00 £325.00
Glasgow Newton Place, G3	£22.50	£270.00 £225.00	Westminster Regent St, W1	£35.00	£420.00 £350.00



Additional Names & Companies				
Billed Monthly Billed Annuall				
Additional Names (per name)	£3.00	£36.00 £30.00		
Additional Companies (per company)	£5.00	£60.00 £50.00		

PO Box Locations London and Dorset



## FORWARDING & STORAGE OF MAIL

Mail Forwarding			
Letter	£0.75 (per item) + postal/courier cost		
Small Parcel	£1.50 (per item) + postal/courier cost		
Medium Parcel	£2.50 (per item) + postal/courier cost		
Large Parcel	£3.50 (per item) + postal/courier cost		
Pallet	£25.00 (per pallet) + postal/courier cost		

Storage after 30 days		
Letter	£0.10 (per month)	
Large Letter	£0.20 (per month)	
Small Parcel	£1.50 (per month)	
Medium Parcel	£2.50 (per month)	
Large Parcel	£4.00 (per month)	

	Letter & Parcel Size Guide				
Size Guide	Letter	Large Letter	Small Parcel	Medium Parcel	Large Parcel
Max Weight	100a	750 <sup>g</sup>	2 <sup>kg</sup>	20 <sup>kg</sup>	Greater in size than
Max Length	24 <sup>cm</sup>	35.3 <sup>cm</sup>	45 <sup>cm</sup>	61 <sup>cm</sup>	61cm x 46cm x 46cm. Or heavier than 20kg. No more than 1.5m in length and 3m length and depth combined. Weight limit: 30kg. Contact to arrange.
Max Width	16.5 <sup>cm</sup>	25 <sup>cm</sup>	35 <sup>cm</sup>	46 <sup>cm</sup>	
Max Thickness	5 <sup>mm</sup>	2.5 <sup>cm</sup>	16 <sup>cm</sup>	46 <sup>cm</sup>	



### ADDITIONAL SERVICES

(What's included in all our plans and costs for additional services)

Packaging - Plastic mailing bag	FREE
Packaging - Cardboard box	contact us (dependent on size)
Parcel consolidation	£1.00 (per item)
Remove paperwork & invoices	£1.00 (per item)
Shipping/postage charges	online shipping calculator
Own courier collection preparation	£2.00 (per item)
Commercial invoice generation	FREE
Customs & Duty (clearance)	15% (min £25)
Customs & Duty (payments)	15% (min £10)
UK Bank cheque deposit service	£1.00 (min £10)
Upload & send letter/document	£0.75 additional pages £0.25 (plus postage cost)
Direct mailing, printing & fulfilment	<u>contact us</u>
Collection (shipment) from airport/docks	<u>contact us</u>
UK Telephone number	£10.00 (per month) Free voip connection plus divert charges

# Included in all our plans



Online mail & parcel management



Free courier point address



Desktop and mobile compatibility



Dropbox and Evernote integration (exc PAYG)



99.9% uptime and 24/7 monitoring



256-bit encryption and 2-step security



World class UK based customer support



30 days free mail and parcel storage

Ready to get started with the UK's leading online postal app?

SIGN UP NOW